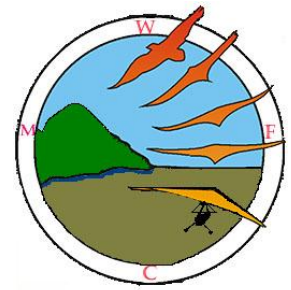


# Wrekin Microlight Club Visitor policy



Visitors are *always* welcome!

If you are bringing family members or inexperienced crew members onto the site, please ensure that they are briefed regarding active areas of the airfield.

**Club members and visiting pilots must make every effort to prevent non-flying visitors from putting themselves and others in dangerous situations.**

*Wrekin Microlight Flying Club is a private club that exists for the pleasure, recreation and enjoyment of its members. Guests of members are welcome, subject to visitor policy and must be accompanied by member at all times.*

## 1. General Rules

- 1.1. Members 18 years of age or older may introduce pilots or social guests. Junior members may not introduce visitors.
- 1.2. Visitors can only be signed in on a maximum of four occasions.
- 1.3. Visitors are to be signed in by a club member in the visitor book. The entry in the book shall include the date, visitor's name. The club member is responsible for ensuring that the visitor/s is aware of, and monitor their compliance with safety and club rules.
- 1.4. Visitors must be accompanied by the hosting member at all times while in the clubhouse, excluding areas of the club segregated by gender, such as toilets.
- 1.5. Visitors must comply with rules established by the club.
- 1.6. Former members expelled, relinquished membership (includes failing to maintain subscriptions payments) may not be introduced as guests.
- 1.7. Members are responsible for the conduct of their visitors and all charges and fees resulting from their club use.

## 2. Visitor Safety Rules

- 2.1. Members are responsible for ensuring that their visitors comply with all aspects of safety.
- 2.2. Any issues/incidents must be reported to a committee member.
- 2.3. Visitors must remain within the clubhouse fenced area at all times during their visit.
- 2.4. Visitors must use the car park for their vehicles. No visitor vehicles are allowed on the airfield.
- 2.5. Under no circumstances are visitors permitted outside the clubhouse fenced area, to walk on airside, aircraft parking or near/around the hangars. The only exception to this is when the visitor is accompanied by a member embarking and returning from a flight.
- 2.6. Visitors are only permitted to take photographs within the clubhouse fenced area and not on airside.
- 2.7. Visitors are asked to comply with any instruction given by a member if the matter is in the Interest of personal safety.

### **3. Caring for Children & Vulnerable Adults**

- 3.1. Within this document "children, juniors and junior members" are defined as persons less than 18 years of age.
- 3.2. A vulnerable adult is defined as a person of 18 years of age or over but through mental or physical attributes requires a higher level of supervision than would be normally commensurate with an adult member.
- 3.3. A responsible adult is defined as a senior member or parent/guardian who has the clearance, experience, knowledge and training commensurate with the type and degree of supervision required.
- 3.4. Responsibility for children, juniors and vulnerable adults is shared between the parents, guardians or carers and the club members must be familiar to all concerned so that they are aware of the division of responsibilities. This policy is therefore published to all members and is displayed on the club website and in the clubhouse. All carers, parents, and other relevant responsible adults will also be alerted to its contents.
- 3.5. The rules of the Club are:
- 3.6. All members, parents, guardians and carers are to comply with Club policies and guidelines for the promotion of welfare and care of children and vulnerable adults.
- 3.7. Junior members and vulnerable adults must be supervised at all times by their parent, carer or guardian. At no time shall a Club member be alone with a junior or vulnerable adult.
- 3.8. Junior members under 16 years of age shall not go on the airside of the field, near aircraft, taxiing aircraft, near or around the hangars unless they are supervised by a responsible adult being a member of the club.
- 3.9. No child or vulnerable adult shall undertake any activity which might place him or her at risk. Prior consultation with parent or guardian must take place if there is any doubt as to a member's abilities to undertake a specific activity.
- 3.10. No club member/visiting person is to be expected to assume responsibility for a child or vulnerable adult unless he/she has been specifically authorised in writing by the parent, guardian or carer.
- 3.11. Notwithstanding the foregoing, any member discovering a child or vulnerable adult unsupervised must assume responsibility for that person's safety in the first instance. The situation should be rectified as soon as possible by seeking out the appropriate responsible adult. Any such instance is to be immediately reported to the Club Secretary and a record made of the event.
- 3.12. Should any parent, guardian, carer or member have concerns about the welfare of children or vulnerable adults then he or she is to contact the Club Secretary or any of the Helpline numbers displayed in the Clubhouse and attached to this policy statement.
- 3.13. All members are required to respect the rights of children and vulnerable adults and to promote their welfare. This is a responsibility which is essential if WMFC is to remain in a position to offer opportunities for all.